

# Academic Affairs Kuali Build CoP

A Community of Kuali Build Users to Connect, Collaborate and Create

# About

## Academic Affairs Kuali Build Community of Practice

*"A community of Kuali Build users to connect, collaborate and create."*

Designed to support the refreshed Strategic Plan and strategy for **Operational Alignment**.

*Deploy common tools and structures to enable flexibility and efficient coordination with local solutions, also making it easier to work across the university and extend the reach of ideas and activities.*

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**Connect:** -Build Community -Grow Resources -All Experience Levels

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**Collaborate:** -Bring Qs & As -Learn by Collective Experience -Share Lessons Learned

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**Create:** -Build Better Apps -Improve Workflows -Reduce Waste



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# Introductions

- Name
- Unit
- What Kuali Build topic/sample would you like to see this year?

# What's New?

# News!

## Kuali Announcements

- **Upcoming Change: Currency values in CSV API exports**
  - We've updated the frontend so that exporting the **Document List as a CSV** from the UI includes currency gadget values as currency (for example, dollars). Previously, currency gadgets exported as cents in the CSV (for example, \$3.10 exported as 310).
- **New Feature: Multiple Notification Recipients**
  - The new feature lets you choose multiple recipient types and multiple recipients within each type from a single notification node. Your workflow stays lighter, easier to read, and much easier to update.
- **New: Dividing and Rounding Options in Form Calculations**
  - We've added several new calculation types to the Number and Currency gadgets, giving you more flexibility when working with numeric values in your forms.
- **New: Data Lookup based on a Table, Repeater, or Data Lookup (Multiple)**
  - You can now populate a Data Lookup (List) or Data Lookup (Multiselect) gadget using values pulled directly from a Table, Repeater, or Data Lookup (Multiselect) gadgets on the same form or a shared form.

# Builder Shares

# **Open Q & A - Demo - Discussion**

# Next Session

**Feb 18<sup>th</sup> 3:00pm**

**3rd Wednesdays, 3:00pm - 3:50pm**

*Join the conversation online or zoom:*

CHAT via MS Teams: [AA Kuali Build CoP](#)

MTGs via Zoom: <https://ucsd.zoom.us/j/91716687161>

## 2026 Meetings

Wed, Jan 21, 3:00pm

Wed, Feb 18, 3:00pm

Wed, Mar 18, 3:00pm

Wed, Apr 15, 3:00pm

Wed, May 20, 3:00pm

Wed, Jun 17, 3:00pm

Wed, Jul 15, 3:00pm

Wed, Aug 19, 3:00pm

Wed, Sep 16, 3:00pm

Wed, Oct 21, 3:00pm

Wed, Nov 18, 3:00pm



# Thank you!

Kevin Waldrop  
AAFA-COE  
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# Getting Started as a Builder

Bookmark the [AA Kuali Build CoP](#)

A great place to start!

- See the drawer: [Kuali.co Links](#)

Best resource for training videos!

- Use the section: [Get Access](#)

Request a sandbox - try risk free!

- Visit the [Blink: Kuali Build](#) page

Campus ITS info to get you started.

- Check out the [AA Shared Resources](#)

Shared instructions for any use

- Attend [Monthly Gatherings](#) and View Slides

No registration, drop in, ask, learn!

- Bookmark the Teams Chat [AA Kuali Build CoP](#)

Ask now! Updates/alerts shared live.

# CoP Suggestions for New Kuali Builders



Waldrop, Kevin 5/21 3:03 PM

## Today's CoP Topic - What would you suggest for a new Kuali Builder?

As part of today's CoP Introductions, we are asking each attendee to reply to this question. Do you have advice, a tip, a link, an idea for someone new to Kuali Build? How can we help our new Builders? Add your comments below, and thank you!



NH Hendricks, Nicole 5/21 3:08 PM

Shadow a Kuali SME and utilize the APIs



Erickson, Nickolaus 5/21 3:08 PM

If you have the opportunity, chat with other builders to see what they have done. If you're a visual person, write out off Kuali workflow how you want a form to go and then start plugging things into the workflow to see that it works the way you wanted. Test test test before sending out.

# CoP Suggestions for New Kuali Builders



Schroeder, Mindy 5/21 3:09 PM



Kuali is finicky. When you're working on the workflow, you can lose your work if the workflow isn't saved. Make sure you have someone show you how to save it so you don't lose it.



Weems, Bonnie 5/21 3:09 PM

Search the documentation before Google. They do a pretty good job keeping it up-to-date and the platform options are constantly changing



Hoffmann, Giulia 5/21 3:09 PM

Test out whatever forms you've built with some colleagues first before you go live! Lots of different types of colleagues/across various units so you can see if there are any issues with various people viewing things, etc.



Levy, Katherine 5/21 3:12 PM

See if someone else has a form with features or fields you like and use it as a baseline to get started.

# CoP Suggestions for New Kuali Builders



Knowles, Margarita 5/21 3:16 PM

It was easy to learn, and fun to build forms.



Waldrop, Kevin 5/21 3:55 PM

(Watch a video, [links here](#)) Start small! Create a simple form with 1 or 2 steps in the workflow and watch it work! It gives a great boost to add another step, and keep growing your experience!

Website:



[“AA Kuali Build CoP”](#)

Drawer:

[“Kuali.Co Links”](#)



Kuali Build CoP

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